

B.M. Group of Institutions, Farrukhnagar, Gurgaon

Academic Calendar (Odd Semester) Session 2016-17 (July to Dec.)

Sr. No.	Academic Activities	Date / Day
1	Display of Time Table	21st July, 2016 (Thursday)
2	Submission of Course file	21st July, 2016 (Thursday)
3	Updating- Lab instruction sheets & Lists of Experiments in Labs:	25th July, 2016 (Monday)
4	Obtaining Roll list (excluding detention list), attendance Register for theory & Lab from HOD:	25th July, 2016 (Monday)
5	Briefing the faculty by HOD on attendance, maintenance of attendance / proctorial register for lectures, Tut. Practical & Counseling of Students:	25th July, 2016 (Monday)
6	Commencement of classes: 3rd, 5th & 7th Sem	27th July, 2016 (Wednesday)
7	Addressing of students by HOD on attendance rules, class assignments, tests, PDP classes, Training, Seminar, Projects, discipline etc:	27th July, 2016 (Wednesday)
8	Announcement of Syllabus/topic for sessional tests:	27th July, 2016 (Wednesday)
9	Announcement of class counsler / CR	27th July, 2016 (Wednesday)
10	Orientation Program for the 1st Sem. & 3rd Sem. (LEET) Students*	16th August, 2016 (Tuesday)
11	Students feedback on learning by cc:	18th August, 2016 (Thursday)
12	Submission of question papers for sessional tests to HOD:	6th September, 2016 (Tuesday)
13	1st Sessional Test*	14 - 16 September, 2016 (Wednesday to Friday)
14	Commencement of Industrial training	As per TPO Schedule
15	Showing Answer book to students, recording attendance & test marks by faculty in proctorial Register:	20th September, 2016 (Tuesday)
16	Result display of 1st Sessional Test	21st September, 2016 (Wednesday)
17	Director's interaction with students, CC & HODS:	13th September, 2016 (Monday)
18	Sending Ist Sessional Marks & Attendance to Parents by CC through HOD (Upto 16th Sept.)	26th September to 28th September, 2016 (Monday to Wednesday)
19	Technical seminar/group discussion/debate/contest	4th October to 7th October, 2016 (Tuesday to Friday)
20	Submission of Question paper to HOD for 2nd sessional test	21th November, 2016 (Monday)
21	2nd Sessional test*	23 - 25 November, 2016 (Tuesday)
22	Showing of Answer Book to students and enternig sessional marks & attendance in proctorial register:	29th November, 2016 (Tuesday)
23	Submission of Model question for entire course to HOD:	2nd December, 2016 (Friday)
24	Review of performance & attendance by HOD:	6th December, 2016 (Tuesday)

25	Review of cases of students with Director	7th December, 2016 (Wednesday)
26	Last Teaching Day	9th December, 2016 (Friday)
27	Allotment of subjects to faculty for next semester	Last Week of January, 2017
28	University External Practical Exam	As per MDU Schedule
29	University Theory Exam	As per MDU Schedule
30	Submission of Time Table to Director for next semester	1st Week of February, 2017

List of Holidays

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| 1. 5th August, 2016 (Friday) | Teej |
| 2. 15th August, 2016 (Monday) | Independance Day |
| 3. 18th August, 2016 (Thursday) | Raksha Bandhan |
| 4. 25th August, 2016 (Thursday) | Janamasthami |
| 5. 2nd October, 2016 (Sunday) | Gandhi Jyanti |
| 6. 11th October, 2016 (Tuesday) | Dushara |
| 7. 19th October, 2016 (Wednesday) | Karva Chauth |
| 8. 30th October, 2016 (Sunday) | Diwali |
| 9. 31st October, 2016 (Monday) | Goverdhan Pooja |
| 10. 1st November, 2016 (Tuesday) | Bhaiya Duj |

Director

Cc: Chairman
 Director(A&PR)
 All HODS

* Schedule may be changes