

Academic Calendar – EVEN Semester, 2018

Semester: II, IV, VI and VIII

1	Display of Time – Table	12 th January, 2018
2	Submission of Lesson Plan	12 th January, 2018
3	Updating – Lab instruction sheets & List of Experiment in Labs	15 th January, 2018
4	Obtaining Roll list (excluding detention list), Attendance Register for Theory & Lab from HOD	15 th January, 2018
5	Briefing the Faculty by HOD on Attendance, Maintenance of Attendance/Proctorial Register for Lectures, Tut. Practical & Counseling of Students	15 th January, 2018
6	Commencement of classes	16 th January, 2018
7	Addressing of Student by HOD on Attendance Rules, Class Assignment, Tests, PDP Classes, Training, Seminar, Project, Discipline etc	17 th January, 2018
8	Announcement of Syllabus/Topics for Sessional Tests	17 th January, 2018
9	Announcement of Class Counselor	30 th January, 2018
10	Sports Day	19 th Feb – 22 th Feb 2018
11	Submission of Question Papers for 1 st Sessional Test to HOD	27 th Feb, 2018
12	1 st Sessional	14 th March – 16 th March 2018
13	Industrial Educational Tour	17 th March – 20 nd March 2018
14	Mid Term Report of Training (B.Tech 8 th Sem. Students)	21 st March, 2018
15	Technical Seminar/ Group Discussion/ Debate	During General Proficiency and General Fitness Period
16	Showing answer book to students, Recording Attendance & Tests marks by Faculty in Proctorial Register	21 th March – 23 rd March 2018
17	Students Feedback on Learning by CC	26 th March, 2018
18	Director's Interaction with Student, CC & HOD	26 th March, 2018
19	Review of Attendance Register and Sessional Marks by HOD	27 th March, 2018
20	Sending letters for Poor Progress to Parents by CC through HOD	28 th March – 30 th March 2018
21	Submission of Question Paper to HOD for 2 nd Sessional Test	20 th April, 2018

22	2 nd Sessional Test	25 th April – 27 th April 2018
23	Technical Seminar/Group Discussion/Debate/Guess Contest	During General Proficiency and General Fitness Period
24	Submission of Model Question for entire course to HOD	1 st May – 2 nd May, 2018
25	Showing of Answer Books to Students and Entering Sessional marks & Attendance in Proctorial Register	2 nd May – 4 th May, 2018
26	Review of Performance & Attendance by HOD	7 th May, 2018
27	Review of cases of students with Director	8 th May, 2018
28	Allotment of subjects of Faculty for next semester	Last of June, 2018
29	University Practical Exam	As Per University Schedule
30	University Theory Exam	According to University Schedule
31	Submission of T.T. to Director	1 st Week of July, 2018

List of Holiday

- 26th January, 2018 Friday Republic Day
- 13th February, 2018 Tuesday Maha Shivratri
- 2nd March, 2018 Friday Holi
- 25th March, 2018 Sunday Rama Navami

Director

Cc:

Chairman
Director (A & PR)
Registrar
All HODs