

## B.M. Group of Institutions, Farrukhnagar, Gurgaon

### Academic Calendar (Odd Semester) Session 2015 (July to Dec.)

Sr. No.	Academic Activities	Date / Day
1	Display of Time Table	23rd July, 2015 (Thursday)
2	Submission of Course file	23rd July, 2015 (Thursday)
3	Updating- Lab instruction sheets & Lists of Experiments in Labs:	23rd July, 2015 (Thursday)
4	Obtaining Roll list ( excluding detention list), attendance Register for theory & Lab from HOD:	23rd July, 2015 (Thursday)
5	Briefing the faculty by HOD on attendance, maintenance of attendance / proctorial register for lectures, Tut. Practical & Counseling of Students:	23rd July, 2015 (Thursday)
6	Commencement of classes:	27th July, 2015 (Monday)
7	Addressing of students by HOD on attendance rules, class assignments, tests, PDP classes, Training, Seminar, Projects, discipline etc:	27th July, 2015 (Monday)
8	Announcement of Syllabus/topic for sessional tests:	27th July, 2015 (Monday)
9	Announcement of class counsler / CR	3rd August, 2015 (Monday)
10	Students feedback on learning by cc:	10th August, 2015 (Monday)
11	Submission of question papers for sessional tests to HOD:	27th August, 2015 (Thursday)
12	1st Sessional Test	2nd, 3rd, 4th September, 2015 (Wednesday to Friday)
13	Commencement of Industrial training	7th September to 18th September, 2015 (Monday to Friday)
14	Showing Answer book to students, recording attendance & test marks by faculty in proctorial Register:	10th September, 2015 (Tuesday)
15	Result display of 1st Sessional Test	11th September, 2015 (Friday)
16	Director's interaction with students, CC & HODS:	13rd September, 2015 (Monday)
17	Sending Ist Sessional Marks & Attendance to Parents by CC through HOD (Upto 4th Sept.)	16th September to 18th September, 2015 (Wednesday to Friday)
18	Technical seminar/group discussion/debate/contest	19th October to 21th October, 2015 (Monday to Wednesday)

19	Submission of Question paper to HOD for 2nd sessional test	17th November, 2015 (Tuesday)
20	2nd Sessional test	23rd to 25th November, 2015 (Monday To Wednesday)
21	Showing of Answer Book to students and entering sessional marks & attendance in proctorial register:	30th November, 2015 (Monday)
22	Submission of Model question for entire course to HOD:	3rd December, 2015 (Thursday)
23	Review of performance & attendance by HOD:	4th December, 2015 (Friday)
24	Review of cases of students with Director	7th December, 2015 (Monday)
25	Allotment of subjects to faculty for next semester	Last Week of January, 2016
26	University External Practical Exam	As per MDU Schedule
27	University Theory Exam	As per MDU Schedule
28	Submission of Time Table to Director for next semester	1st Week of February, 2016

#### **List of Holidays**

- |                                    |                  |
|------------------------------------|------------------|
| 1. 18th July, 2015 (Saturday)      | Id-ul-Fitter     |
| 2. 29th August, 2015 (Saturday)    | Raksha Bandhan   |
| 3. 15th August, 2015 (Saturday)    | Independence day |
| 4. 05th September, 2015 (Saturday) | Janamasthami     |
| 5. 2nd October, 2015 (Friday)      | Gandhi Jyanti    |
| 6. 22nd October, 2015 (Thursday)   | Dushara          |
| 7. 30th October, 2015 (Friday)     | Karva Chauth     |
| 8. 11th November, 2015 (Wednesday) | Diwali           |
| 9. 12th November, 2015 (Thursday)  | Goverdhan Pooja  |
| 10. 13th November, 2015 (Friday)   | Bhaiya duj       |

**Director**

**Cc:** Chairman  
Director(A&PR)  
All HODS